

**CALFRESH (CF) PROGRAM
REQUEST FOR POLICY/REGULATION INTERPRETATION**

INSTRUCTIONS: Complete items 1 - 10 on the form. Use a separate form for each policy interpretation request. If additional space is needed, please use the second page. Be sure to identify the additional discussion with the appropriate number and heading. Retain a copy of the CF 24 for your records.

- Questions from counties, including county Quality Control, must be submitted by the county CalFresh Coordinator and may be submitted directly to the CalFresh Policy analyst assigned responsibility for the county, with a copy directed to the appropriate CalFresh Policy unit manager.
- Questions from Administrative Law Judges may be submitted directly to the CalFresh Policy analyst assigned responsibility to the county where the hearing took place, with a copy of the form directed to the appropriate CalFresh Bureau unit manager.

1. RESPONSE NEEDED DUE TO: <input checked="" type="checkbox"/> Policy/Regulation Interpretation <input type="checkbox"/> QC <input type="checkbox"/> Fair Hearing <input type="checkbox"/> Other:		5. DATE OF REQUEST: 02/28/2013	NEED RESPONSE BY:
2. REQUESTOR NAME:		6. COUNTY/ORGANIZATION: Humboldt County	
3. PHONE NO.:		7. SUBJECT: six month recertifications	
4. REGULATION CITE(S): §63-300.464; 63-504.111; 63-504.17		8. REFERENCES: (Include ACL/ACIN, court cases, etc. in references) NOTE: All requests must have a regulation cite(s) and/or a reference(s).	
9. QUESTION: (INCLUDE SCENARIO IF NEEDED FOR CLARITY):			

Humboldt County currently certifies homeless households for a six month period because residency and other circumstances frequently change (§63-504.111.) Regulations state that the CWD must complete an interview at least once every 12 months for households certified for 12 months or less (§63-300.464.) If the County makes contact with the client prior to the end of the certification period and determines that the client's circumstances have not changed can the client recertify by mail (DFA 285.) or must the County conduct a new interview to recertify or can the County interview once every 12 months?

Would it be appropriate if the customer reports no changed circumstances to lengthen the current certification period from 6 months to 12 months per §63-504.17?

10. REQUESTOR'S PROPOSED ANSWER:

The County may conduct one interview per 12 month period if the customer has been contacted and reports that there has been no change to household circumstances in the month prior to re-certification.

11. STATE POLICY RESPONSE (CFPB USE ONLY):

The State concurs with the county's response. Per MPP §63-504.17, CWDs may lengthen a household's certification period once it is established.

FOR CDSS USE

DATE RECEIVED:

DATE RESPONDED TO COUNTY/ALJ: